

# SANJAY SRIVASTAVA & CO.

Chartered Accountants

Santosh Tower 148, M.P. Nagar Zone I, Bhopal e-mail: [ssca148bpl@gmail.com](mailto:ssca148bpl@gmail.com)  
Ph. No. 0755- 2762593, 2763465 Mob: 9425004492, 9425607192

## NAGAR PARISHAD, SILWANI

### Audit Report

2019-20

### Part-A

## Auditor's Comment on the basis of scope of audit

### 1. Audit Of Revenue

- i. Audit of revenue from various sources of Nagar Parishad, Silwani was carried thoroughly by us.
- ii. It has been duly verified by us that revenue received in cash have been deposited in bank daily.
- iii. No cases were found in which delay beyond 2 working days was there in depositing the cash receipts in bank accounts.
- iv. It has been checked by us that the receipts have been correctly entered in cash book.
- v. According to the officials at Nagar Parishad, Silwani no monthly or quarterly targets were received by them for the financial year 2019-20. Hence, any lapses in revenue recovery against the targets cannot be reported by us.
- vi. Interest income from FDR was verified by us and it was found that such Interest income is not recorded in the books of accounts properly.
- vii. No cases have been found in which investments have been made on lesser rates.
- viii. Income is being recorded on cash basis. No demand for the present year is booked due to which percentage of recovery cannot be estimated.
- ix. No amount of revenue is being collected from pay and use public toilets.
- x. Collection of revenue is not regular and also a big amount of revenue is not collected and no steps for collection are taken by Nagar Parishad, Silwani.
- xi. According to the officials at Nagar Parishad, Silwani an estimate for collection of revenue from different sources is prepared by the revenue department of the Nagar

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Palika and recorded in Mang Patrak. But booking of such revenue on the basis of Mang Patrak is not made in the books of accounts of Nagar Parishad.

Sr. No.	Type of Tax	Amout (in Rs.)
1.	Sampatti Kar	546297.00
2.	Samekit Kar	430136.00
3.	Nagariya Vikas Upkar	204184.00
4.	Shiksha Upkar	106814.00
5.	Export Tax	2312305.00
6.	Pilgrim Tax	18418013.00
7.	Water Tax	922064.00

## 2. Audit Of Expenditure

- Audit of expenditure under various schemes was thoroughly carried on by us.
- All the entries in cash book relating to expenditure have been checked and also have been verified against the relevant vouchers.
- It has been verified by us that all the expenditure incurred are limited to the funds allocated for the respective scheme.
- During the course of audit, Maang Patrak was produced before us containing estimation of revenue from different departments.
- During the course of audit, no utilization certificates (UCs) were produced before us, hence no comment can be made upon the same.
- No temporary advances were made during financial year 2019-20.
- No details about the purpose for which own programme expenses were incurred were provided to us therefore cannot comment over the same.
- Expenses amounting to Rs. 1107248 were incurred under the head of 'Advertisement Expenses'. No details for which were provided to us, therefore we cannot comment over the same.



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## 3. Audit Of Book Keeping

- i. During the course of audit it has been observed that manual cash book was not getting tallied with the accounts maintained in electronic form (Tally Erp.9). Also in the absence of last year's audited Balance Sheet and lack of audited opening balances, the financial statements have been prepared on the basis of current year transactions only.
- ii. It is also noticed that the Tally accounts are booked by net amounts after the adjustment of various deductions, which is a wrong practice. Such accounting practices hinder proper accounting of books of accounts.
- iii. Audit of all the books and accounts as well as stores were carried on by us.
- iv. It has been verified by us that all books of accounts and stores are maintained as per accounting rules applicable to Urban Local Bodies.  
However following discrepancies have been found in stores ledgers:-
  - Store registers are not verified and signed by competent authorities.
  - No balancing has been done in stores ledgers which make it difficult to ascertain how much stock is left with the ULB.
  - Also no details regarding opening balances of stores were produced before us.
- v. Fixed asset register was not produced before us.
- vi. Receipt and payments for all the project funds have been duly reconciled.
- vii. In case of Nagar Parishad, Silwani, Internal Audit system should also be implemented for proper & timely reporting, and an Annual work plan must be prepared by ULB.
- viii. Cash Flow Statement has not been produced before us for verification.
- ix. Last year's Audit report was not produced before us..Hence in the absence of last year's Balance Sheet, unaudited opening balances have been taken in consideration for the purpose of audit.
- x. Also it should be duly noted that, the opening and closing balances in manual cash book do not match with the balances in the electronic books (Tally Erp9).
- xi. There has been an opening difference of Rs.2953187.00 in the STATE BANK OF INDIA [33723640627] which is being carried forward from last year. Also in the BRS of PUNJAB NATIONAL BANK [8705000100023165] there has been mismatch in the bank statement of Rs. 64728.00



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## 4. Audit Of FDR

- i. Audit of FDR has been duly carried on by us.
- ii. During the course of audit it has been observed that, the FDR as an investment has not been booked in the books of accounts of Nagar Parishad, Silwani, but the officials have claimed to have the physical possession of FDR in PNB bank.
- iii. Also interest received against such FDR has not been accounted for. There has been a consolidated booking of Rs.720155.00 under the head Consolidated Interest from Bank accounts as to which no bifurcation has been provided to us. Also there has been interest income of Rs. 800.00 that has been credited in cash.

## 5. Audit of Tender/ Bids

- i. During the course of audit, all the tender/bids invited by the ULB have been checked by us.
- ii. It has been checked by us that competitive tendering procedures are followed.
- iii. Tender fee/ bid processing fee/ performance guarantee have been properly checked and verified and no material discrepancies have been found.
- iv. For the purpose of performance guarantee, FDRs have been taken by the ULB. No cases of bank guarantee have been found.

## 6. Audit of Grants and Loans

- i. Audit of grants given by Central and State Government and its utilization has been done properly.
- ii. No details have been provided to us regarding the loan received by Nagar Parishad, Silwani and its utilization. Hence we are unable to make a comment upon whether the assets created out of loan has generated desired revenue or not.
- iii. During the course of audit no cases have been found where diversion from capital receipts/ grants/ loans to revenue expenditure and from one scheme/ project to another has taken place.



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## NAGAR PARISHAD, SILWANI

### Part-B

#### 1. Goods and Services Tax

In case of GST it has been found :-

- No entries relating to GST are entered in the books.
- GST has been booked in vouchers but not shown while accounting.
- GST has not been charged on shop rent.
- GST returns are not produced before us for verification. On enquiry of the same, login credentials of the GST portal has not been provided to us. Therefore, we are unable to comment whether the GST returns are timely prepared and filed or not.

#### 2. Tax Deducted at Source (TDS)

TDS returns are not produced before us for verification. On enquiry of the same, login credentials of the TRACES has not been provided to us. Also challans of the same were not produced before us for verification of TDS deposits. Therefore we are unable to comment whether the TDS returns are timely prepared and filed or not.

#### 3. GST - Tax Deducted at Source (TDS)

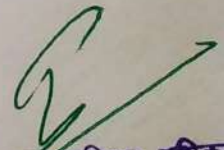
In case of GST - TDS, we are unable to comment upon the accuracy and compliance of the same because copies of GST - TDS challans or returns were not produced before us for our verification. Also there were multiple cases where GST TDS hasve not been deducted before payment.

#### 4. Vouching

Following discrepancies have been found in the vouchers:-

- Voucher No.: 43  
Date: 22.04.2019  
Amount: Rs. 260058.00



  
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- In case of the given voucher payment has been made to Mahadev Enterprises. Here we have observed that GST TDS, Income Tax TDS, Labour Cess and Security Deposit has not been booked in the books of accounts of Nagar Parishad. However, the corresponding voucher contains all the above said deductions.

ii. Voucher no.: 65

Date: 03.05.2019

Amount: Rs. 635171.00

- In case of the given voucher payment has been made to staff for daily wages. However, no authorized note sheet, neither salary sheet nor any supporting documents were attached with the said voucher. Further, no seal or signature of concerned officials were found.

iii. Voucher no.: 727

Date: 03.12.2019

Amount: Rs. 2051247.00

- During the course of audit, we found that following challans were deposited as shown in Form 27 of VAT

Financial Year	Amount(in Rs.)
2016-17	610376.00
2017-18	1206849.00
2018-19	234022.00
<b>TOTAL</b>	<b>2051247.00</b>

In the year 2018-19 VAT was replaced with GST on majority of the commodities sold in the market. But Nagar Parishad, Silwani without having due diligence while following the statutory regulations deposited VAT in the year 2018-19 instead of dealing the same with GST.

iv. Voucher no. 506

Amount: Rs. 172057.00



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- In the above given voucher, other administrative expenses which pertain to previous year 2018-19 have been booked in Current year. Also on scrutiny, no details regarding the same were produced before us. Therefore such expenses should be treated as prior period expenses.

v. Voucher no.:143

Date: 07.06.2019

Amount: Rs.412536.00

- In case of the given voucher payment has been made for construction of Bus Stop and it should have been capitalized. However, such expenditure has been booked as accumulated depreciation which eventually results in poor presentation of books of accounts. Though the entry has been rectified during the course of audit.

vi. Voucher no.:95

Date: 10.05.2019

Amount: Rs.140054.00

- In case of the given voucher payment has been made for construction of building and it should have been capitalized. However, such expenditure has been booked as accumulated depreciation which eventually results in poor presentation of books of accounts. Though the entry has been rectified during the course of audit.

vii. Voucher no.:745

Date: 05.12.2019

Amount: Rs.66194.00

- In case of the given voucher payment has been made for construction of building and it should have been capitalized. However, such expenditure has been booked as accumulated depreciation which eventually results in poor presentation of books of accounts. Though the entry has been rectified during the course of audit.

viii. Voucher no.:982

Date: 20.03.2020

Amount: Rs.1981672.00



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- In case of the given voucher payment has been made for purchase of Engine Chasis of fire vehicle and it should have been capitalized. However, such expenditure has been booked as Repairs and Maintenance which eventually results in poor presentation of books of accounts. Though the entry has been rectified during the course of audit.

ix. Voucher no.:836

Date: 04.01.2020

Amount: Rs.80,00,000.00

- In case of the given voucher, payment has been made for refund of Security deposit being originally created under JalAwardhanYojana. Such reversal of Security Deposit should have been adjusted against the liability previously booked. Instead it has been booked as Earnest Money paid. Such accounting treatment is totally invalid and is affecting the ledgers pertaining to it and overall income/loss position of Nagar Parishad, Silwani.

x. Voucher no.:500

Date: 29.08.2019

Amount: Rs.21387231.00

- In case of the given voucher payment has been made for construction of Sewage line. It should have been capitalized. However, such expenditure has been booked as Water Expense which eventually results in poor presentation of books of accounts. Though the entry has been rectified during the course of audit.

xi. Voucher no.:624

Date: 23.10.2019

Amount: Rs.443913.00

- In case of the given voucher payment has been made for construction of Building. It should have been capitalized. However, such expenditure has been booked as Repairs and Maintenance which in turn results in poor presentation of books of accounts. Though the entry has been rectified during the course of audit.



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xii. Voucher no.: 66

Date: 03.05.2019

Amount: Rs.452972.00

- The above voucher corresponds to Income Tax challan of November 2018 which has been very lately deposited on 03.05.2019. In general parlance, late payments of the taxes and improper compliance of statutory obligations have been constantly observed.

xiii. Voucher no.: 04

Date: 05.04.2019

Amount: Rs. 1572925.00

- In case of the above voucher, GST TDS amount has been deducted on the net amount after adjusting all the deductions (like Income Tax TDS, labour Cess, Security Deposit etc.) which amounts to Rs. 28599.00. In our opinion GST TDS should have been deducted on the gross amount on which Income Tax TDS have been deducted. Therefore they should have deducted GST TDS @2% of Rs. 31427.00 hereby resulting in a short deduction of Rs. 2828.00.

xiv. Voucher no.: 14

Date: 11.04.2019

Amount: Rs.112667.00

- In case of the above voucher, GST TDS amount has been deducted on the net amount after adjusting all the deductions (like Income Tax TDS, labour Cess, Security Deposit etc.) which amounts to Rs. 2048.00. In our opinion GST TDS should have been deducted on the gross amount on which Income Tax TDS have been deducted. Therefore they should have deducted GST TDS @2% of Rs. 32251.00 hereby resulting in a short deduction of Rs. 203.00.



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## 5. Other Observations

### I. Fixed Assets

- In the absence of opening balance sheet, only assets purchased during the year has been shown as assets in the balance Sheet. Also no depreciation against fixed assets have been charged in the books of accounts.

### II. Accounting Policies

- Accounting for Nagar Parishad, Silwani has been made as per the cash basis. Books of accounts do not reflect the estimation of taxes and other income from different departments. Hence we cannot comment upon the accuracy of such accounting treatment.

### III. General Queries

#### • Pradhan Mantri Awas Yojana

During the course of audit, it has been observed that the files of individual applicants of PradhanMantriAwasYojana has not been properly maintained. Post inspection reports of the engineers have not been kept in records. Also, Jio Tagging report has not been produced before us for verification.

Since each individual file has not been properly maintained, it is very difficult to track the stage wise release of funds and the completion of work under this scheme.

#### • Professional tax Collected

During the course of audit, we have observed that Professional income collected is Credited in Expense Ledger. Further, no proper classification has been done for the same. This was booked in Professional fees as expense.

#### • Consolidated Rent receivable

The said ledger contains Tehbajaari Shulk of Rs. 358470.00 which is a direct income for the Nagar Parishad, Silwani. Such income is wrongly

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booked as rent receivable, rather should be shown as direct income under P&L.

- **Loan from HUDCO**

The ledger of loan from HUDCO is not properly maintained by Nagar Parishad. Neither annual installments to HUDCO are recorded in the books nor the interest paid to HUDCO is specifically recorded in the books making it very difficult to ascertain the current outstanding balance of loan from HUDCO.

- **Book Keeping**

- The process of book keeping is not very well maintained by the Nagar Parishad, Silwani. There has been delay in providing books of accounts (both in electronic form Tally Erp.9 and manual books) for verification due to which the audit plan of Nagar Parishad could not be executed timely. Hence, Nagar Parishad, Silwani itself is responsible for this delay in work.
- Audited opening balances have not been provided by Nagar parishad ,Hence . Final accounts are audited on the basis of current year realisations and expenditure..



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TEHSIL SILWANI DIST. RAISEN (M.P.)

## RECEIPTS AND PAYMENTS ACCOUNT

FOR THE PERIOD FROM 01/04/2019 To 31/03/2020

Receipts	Amount (in Rs.)	Payments	Amount (in Rs.)
<b>Opening Balance</b>		<b>Fixed Assets</b>	
State Bank of India [10778784950]	7318341.00	Building	7307888.00
State Bank of India [30279891563]	7272295.00	Park Work	189560.00
State Bank of India [31170302278]	2754242.00	CC Road	7839663.00
State Bank of India [30279854532]	2552209.00	Bridge & Flyover	28599.00
State Bank of India [33416771853]	39571.00	Culvert	1990835.00
Central Co-operative Bank [165000628501]	12017.20	Sewage & Drainage	5031789.00
Central Co-operative Bank [165000628512]	27110.20	Water Ways	2316420.00
Central Co-operative Bank [165000628465]	71620.20	Public Lighting	381043.00
Central Bank of India [3496247985]	12623960.00	Solid Waste Management	166745.00
Punjab National Bank [8705000100023165]	3652825.00	Plant & Machinery	95358.00
State Bank of India [33416776635]	524203.00	Vehicle Purchase	2060414.00
State Bank of India [36232076694]	23809179.00	Office Equipment	189726.00
State Bank of India [33723640627]	57940.00	Furniture & Fixtures	87172.00
ICICI Bank [365201004552]	2249081.00	Jal Awardhan Yojana	402100.00
		Boundary Wall	1162627
<b>Grant In Aid</b>	<b>32310370.00</b>	<b>Indirect Expenses</b>	
Grant From State Govt	9317580.00	Repayment Of Security Deposit	8147721.00
Grant For Road Development	1480000.00	Salary, Wages And Remuneration	18884506.00
Moolbhoot Shubidha	4204000.00	Office Maintenance	2581711.00
MLA Fund	1103529.00	Communication Expenses	13438.00
CM Drinking Water Programme	5858261.00	Printing & Stationery	277195.00
14Th Finance Commission	10347000.00	Travelling & Conveyance	1187045.00
		Audit Fees	5365786.00
<b>Indirect Income</b>	<b>30697033.00</b>	Legal Expenses	18000.00
Security Deposit	2000.00	Professional & Consultancy Fees	97690.00
Property Tax	546995.00	Advertisement And Pulicity Exp.	1107248.00
Water Tax	922064.00	Other Administrative Expenses	1587427.00
Education Tax	106814.00	Power And Fuel	39390.00
Samekit Kar	430126.00	Sanitation Material	2759954.00
			<b>55889659.76</b>
			<b>29249939.00</b>

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Tehbajari Shulk	358470.00	Vehicle Hire Charges	563334.00
Town Development Cess	204184.00	Repair And Maintenance	9510522.00
Compensation Pilgrim Tax	18418013.00	Other Maintenance Expenses	144366.00
Compensation Export Tax	2312305.00	Bank Charges	2825.76
Rent From Community Hall	4700.00	Own Program Exp.	591458.00
Mutation Fees	226880.00	VAT deposited	2278024.00
Shop Rent	362235.00	TDS deposited	732019.00
Registration Charges	144848.00	<b>Repayment Of Hudco Loan</b>	5422352.00
Licensing Fees	754595.00	<b>Payment towards PM Awas Yojana</b>	350000.00
Fees For Grant Of Permit	401464.00	<b>Closing Balance</b>	35060045.84
Other Fees	54518.00	State Bank of India [10778784950]	
User Charges	33881.00	State Bank of India [30279891563]	4909115.00
Entry Fees	314410.00	State Bank of India [31170302278]	9460777.72
Sale Of Others	268903.00	State Bank of India [30279854532]	3129688.00
Sale Of Tender Paper	366062.00	State Bank of India [33416771853]	346.00
Interest From Bank	720155.00	Central Co-operative Bank [165000628501]	40259.00
Other Prior Period Income	440072.00	Central Co-operative Bank [165000628512]	12017.20
Professional And Other Fees	203690.00	Central Co-operative Bank [165000628465]	27110.20
VAT deduction	1478512.00	Central Bank of India [3496247985]	71620.20
TDS deduction	1621137.00	Punjab National Bank [8705000100023165]	93982.00
		State Bank of India [33416776635]	3652825.00
		State Bank of India [36232076694]	4123.00
		State Bank of India [33723640627]	6702531.00
		ICICI Bank [365201004552]	4706501.00
		Cash - in - Hand	2249081.00
			69.52
<b>TOTAL</b>	<b>125971996.60</b>	<b>TOTAL</b>	<b>125971996.60</b>

Place: Bhopal

Dated : 06.07.2021

For Sanjay Srivastava & Co.,  
Chartered Accountants



(CA. Sanjay P. Srivastava)  
Partner

M.No. 073189

UDIN: 21073189AAAPU4623



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# NAGAR PARISHAD, SILWANI

TEHSIL SILWANI DIST. RAISEN (M.P.)

## INCOME & EXPENDITURE ACCOUNT

FOR THE PERIOD FROM 01/04/2019 To 31/03/2020

S. No.	Item/ Head of Account	Schedule No	Current Year (Rs)
<b>A</b>	<b>INCOME</b>		
	Tax Revenue	IE-01	2,568,653.00
	Assigned Revenues & Compensation	IE-02	20,730,318.00
	Rental Income from Municipal Properties	IE-03	593,815.00
	Fees & User Charges	IE-04	1,703,716.00
	Sale & Hire Charges	IE-05	634,965.00
	Revenue Grants, Contributions & Subsidies		-
	Income from Investments		-
	Interest Earned	IE-06	720,155.00
	Other Income	IE-07	203,690.00
	<b>Total - INCOME</b>		<b>27,155,312.00</b>
<b>B</b>	<b>EXPENDITURE</b>		
	Establishment Expenses	IE-08	18,884,506.00
	Administrative Expenses	IE-09	12,235,540.00
	Operations & Maintenance	IE-10	13,017,566.00
	Interest & Finance Expenses	IE-11	2,825.76
	Programme Expenses	IE-12	591,458.00
	Revenue Grants, Contributions & subsidies		-
	Provisions & Write off		-
	Miscellaneous Expenses		-
	Depreciation		-
	<b>Total - EXPENDITURE</b>		<b>44,731,895.76</b>
<b>C</b>	<b>Gross surplus/ (deficit) of income over expenditure before Prior Period Items (A-B)</b>		<b>(17,576,583.76)</b>
<b>D</b>	<b>Add/Less: Prior period Items (Net)</b>		<b>440,072.00</b>
<b>E</b>	<b>Gross surplus/ (deficit) of income over expenditure after Prior Period Items (C-D)</b>		<b>(17,136,511.76)</b>
<b>F</b>	<b>Less: Transfer to Reserve Funds</b>		<b>-</b>
<b>G</b>	<b>Net balance being surplus/ deficit carried over to Municipal Fund (E-F)</b>		<b>(17,136,511.76)</b>

Place: Bhopal

Dated : 06.07.2021



For Sanjay Srivastava & Co.,  
Chartered Accountants

(CA. Sanjay P. Srivastava)  
Partner

M.No. 073189

UDIN: 21073189AAAAPU4623

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### Schedule IE 01: Tax Revenue

Particulars	Amount
Property Tax	546995.00
Water Tax	922064.00
Education Cess	106814.00
Samekit kar	430126.00
Town Development CESS	204184.00
Tehbajari Shulk	358470.00
<b>TOTAL</b>	<b>2568653.00</b>

### Schedule IE 02: Assigned Revenues & Compensation

Particulars	Amount
Pilgrim Tax	18418013.00
Export Tax	2312305.00
<b>TOTAL</b>	<b>20730318.00</b>

### Schedule IE 03: Rental Income from Municipal Properties

Particulars	Amount
Rent from Community Halls	4700.00
Mutation Fee	226880.00
Shop Premium	362235.00
<b>TOTAL</b>	<b>593815.00</b>

### Schedule IE 04: Fees & User Charges

Particulars	Amount
Colony Empanelment and Inspection Fees	144653.00
Registration Fee-Labour	195.00
Consolidated Licensing Fees	754595.00
Fees From Sanction of Building Plans	401464.00
Consolidated Other Fees	3650.00
Meter Connection Charges	1950.00
Application Fees	45060.00
RTI Act Suchna Ka	3858.00
Charges for Supply of Water By Tankers	33881.00
Entry Fee-Bus Stand	261440.00
Entry Fee-Other-Truk	52970.00
<b>TOTAL</b>	<b>1703716.00</b>

### Schedule IE 05: Sale & Hire Charges

Particulars	Amount
Sale of Tender Papers	366062.00
Sale of Others	268903.00
<b>TOTAL</b>	<b>634965.00</b>



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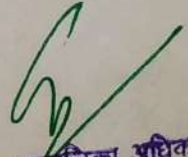
Schedule IE6: Interest Earned	
Particulars	Amount
Consolidated Interest from Banks	720155.00
<b>TOTAL</b>	<b>720155.00</b>

Schedule IE 07: Other Income	
Particulars	Amount
Professional & Other Receipts	203690.00
<b>TOTAL</b>	<b>203690.00</b>

Schedule IE 08: Establishment Expenses	
Particulars	Amount
Salary & Bonus	2218930.00
Remuneration - Mayor/Councilor	301004.00
GPF	541808.00
Wages	15822764.00
<b>TOTAL</b>	<b>18884506.00</b>

Schedule IE 09: Administrative Expenses	
Particulars	Amount
Electricity Expenses	2157058.00
Other Maintenance Expenses	424653.00
Telephone Expenses	13438.00
Printing Expenses	195600.00
Stationery	79135.00
Computer Stationery	2460.00
Fuel Expenses	1187045.00
Internal for External Agencies	5365786.00
Legal Expenses	18000.00
Technical Fees	48690.00
Consultancy, Fees & Charge	49000.00
Advertisement Expenses	815992.00
National Festival Celebration	291256.00
Meeting Expenses	208656.00
Other Administrative Expenses	1378771.00
<b>TOTAL</b>	<b>12235540.00</b>



  
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**Schedule IE 10: Operations & Maintenance**

Particulars	Amount
Power & fuel expenses for Water Works	17800.00
Power & fuel expenses Street Light	21590.00
Sanitation/Conservancy Material	2759954.00
Hire Charges of Machinery-JCB	2000.00
Hire Charges Vehicle	561334.00
Repairs & Maintenance Infrastructure Assets Concrete Roads	676351.00
Repairs & Maintenance Infrastructure Assets Open Drains	3074693.00
Repairs & Maintenance Infrastructure Assets Sewerage & Drainage	143252.00
Repairs & Maintenance Infrastructure Assets Water Ways	3119057.00
Repairs & Maintenance Infrastructure Assets Water-Pump	75650.00
Repairs & Maintenance Infrastructure Assets Plant & Machinery	5666.00
Repairs & Maintenance Civic Amenities - Playgrounds & Stadium	31921.00
Repairs & Maintenance Civic Amenities - Street Lights	1304549.00
Repairs & Maintenance Buildings - Building Office	397912.00
Consolidated R & M -Vehicles	23845.00
Vehicle - Other	379758.00
Consolidated R&M - Furniture	33520.00
Repairs & Maintenance Office Equipments Computers	148688.00
Repairs & Maintenance Office Equipments Photocopier	9600.00
Repairs & Maintenance Office Equipments Water Coolers	25760.00
Repairs & Maintenance Office Equipments Motor Pump	60300.00
Operations & Maintenance - Other	144366.00
<b>TOTAL</b>	<b>13017566.00</b>

**Schedule IE 11: Interest & Finance Expenses**

Particulars	Amount
Bank Charges	2825.76
<b>TOTAL</b>	<b>2825.76</b>

**Schedule IE 12: Programme Expenses**

Particulars	Amount
Own Programme Expenses	591458.00
<b>TOTAL</b>	<b>591458.00</b>



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# NAGAR PARISHAD, SILWANI

TEHSIL SILWANI DIST. RAISEN (M.P.)

## BALANCE SHEET

AS ON 31st MARCH, 2020

S. No.	Particulars	Schedule No.	Amount (Rs.)	
A	<b>SOURCES OF FUNDS</b>			
A1	Reserves & Surplus Total Reserves & Surplus	B-1	31,908,008.84	31,908,008.84
A2	Grants, Contributions for Specific Purposes	B-2		32,310,370.00
A3	Loans Secured loans Unsecured loans Total Loans			- - -
<b>TOTAL OF SOURCES OF FUNDS (A1+A2+A3)</b>				<b>64,218,378.84</b>
B	<b>APPLICATION OF FUNDS</b>			
B1	Fixed Assets Gross Block Less: Accumulated Depreciation Net Block Capital work-in-progress Total Fixed Assets	B-3   B-4	27,685,212.00 - 27,685,212.00 1,564,727.00	29,249,939.00
B2	Investments Investment - General Fund Investment - Other Funds Total Investments		- -	-
B3	Current assets, loans & advances Stock in hand (Inventories) Sundry Debtors (Receivables) Gross amount outstanding Less: Accumulated provision against bad debts Prepaid expenses Cash and Bank Balances Loans, advances and deposits Total Of Curent Assets	B-5      B-6	- 799,512.00 799,512.00 - - 35,060,045.84	-      35,859,557.84
B4	Current Liabilities and Provisions Deposits received		2,000.00	



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	Deposit works			-
	Other liabilities (Sundry Creditors)	B-8	889,118.00	-
	Provisions		-	-
	<b>Total Current Liabilities</b>			<b>891,118.00</b>
B5	<b>Net Current Assets [Sub Total (B3) - Sub Total (B4)]</b>			<b>34,968,439.84</b>
C	<b>Other Assets</b>			-
D	<b>Miscellaneous Expenditure</b>			-
	<b>TOTAL: APPLICATION OF FUNDS (B1+B2+B5+C+D)</b>			<b>64,218,378.84</b>

Place: Bhopal

Dated : 06.07.2021



For Sanjay Srivastava & Co.,  
Chartered Accountants

(CA. Sanjay P. Srivastava)  
Partner

M.No. 073189

UDIN: 21073189AAAAPU4623

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**Schedule B 01: Reserves & Surplus**

Particulars	Amount
Opening Reserves/Surplus	62964593.60
Less:- Excess of Expenditure over Income	17136511.76
Less:- Repayment of HUDCO Loan	5422352.00
Less:- Repayment of Earnest Money Deposit	8013000.00
Less:- Repayment of Security Deposit	134721.00
Less:- Payment of P.M. Awas Yojana	350000.00
<b>Closing Reserves/Surplus</b>	<b>31908008.84</b>

**Schedule B 02: Grants, Contributions for Specific Purposes**

Particulars	Amount
Grant From State Govt	9317580.00
Grant For Road Development	1480000.00
Moolbhoot Shubidha	4204000.00
Mla Fund	1103529.00
Cm Drinking Water Programme	5858261.00
14th Finance Commission	10347000.00
<b>TOTAL</b>	<b>32310370.00</b>

**Schedule B 03: Fixed Assets**

Particulars	Amount
Building	7497448.00
Road	9859097.00
Sewage & Drainage	5031789.00
Waterways	2316420.00
Public Lighting	381043.00
Solid Waste Management	166745.00
Plant & Machinery	95358.00
Vehicles	2060414.00
Office & Other Equipments	189726.00
Furniture & Fixtures	87172.00
<b>TOTAL</b>	<b>27685212.00</b>

**Schedule B 04: Capital Work in Progress**

Particulars	Amount
Assets out of specific grants	1564727.00
<b>TOTAL</b>	<b>1564727.00</b>



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Schedule B 05: Sundry Debtos (Receivables)	
Particulars	Amount
VAT Receivable	799512.00
<b>TOTAL</b>	<b>799512.00</b>

Schedule B 06: Cash & Bank Balances	
Particulars	Amount
Cash in Hand	69.52
SBI 10778784950	4909115.00
SBI 30279891563	9460777.72
SBI - 31170302278	3129688.00
SBI 30279854532	346.00
SBI - 33416771853	40259.00
CCB Bank 8501	12017.20
CCB Bank 8512	27110.20
CCB Bank 8465	71620.20
CBI 3496247985	93982.00
PNB 8705000100023165	3652825.00
SBI 33416776635	4123.00
SBI-36232076694	6702531.00
SBI33723640627	4706501.00
ICICI 365201004552	2249081.00
<b>TOTAL</b>	<b>35060045.84</b>

Schedule B 07: Deposits Received	
Particulars	Amount
Security Deposits from Contractors/Suppliers	2000.00
<b>TOTAL</b>	<b>2000.00</b>



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# BANK RECONCILIATION STATEMENT

STATE BANK OF INDIA [31170302278]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			3163629.00
Less: Amount debited in cash book but not recorded in bank book	05.04.2019	1025.00	2945.00
	04.12.2019	1920.00	
Less: Amount credited by bank but not recorded in cash book	03.04.2019	1180.00	30996.00
	23.04.2019	4440.00	
	25.06.2019	23506.00	
	31.07.2019	1870.00	
BALANCE			3129688.00
CLOSING BALANCE AS PER CASH BOOK			3129688.00
DIFFERENCE			0.00
OPNING BALANCE AS PER BANK STATEMENT			2754242.00
OPNING BALANCE AS PER CASH BOOK			2754242.00
DIFFERENCE			0.00

# BANK RECONCILIATION STATEMENT

STATE BANK OF INDIA [36232076694]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			6848650.00
Add: Amount debited in bank book but not recorded in cash book	18.03.2020	66571.00	66571.00
Less: Amount credited by bank but not recorded in cash book	25.06.2019	212690.00	212690.00
BALANCE			6702531.00
CLOSING BALANCE AS PER CASH BOOK			6702531.00
DIFFERENCE			0.00
OPNING BALANCE AS PER BANK STATEMENT			23809179.00
OPNING BALANCE AS PER CASH BOOK			23809179.00
DIFFERENCE			0.00



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# BANK RECONCILIATION STATEMENT

STATE BANK OF INDIA [33416776635]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			532769.00
Less: Amount credited in cash book but not recorded in bank book	19.03.2020	532000.00	532000.00
Less: Amount credited by bank but not recorded in cash book	25.06.2019	4462.00	4462.00
Add: Interest received in cash book but not recorded in bank book	27.03.2020	3831.00	7816.00
	31.12.2019	3985.00	
BALANCE			4123.00
CLOSING BALANCE AS PER CASH BOOK			4123.00
DIFFERENCE			0.00
OPNING BALANCE AS PER BANK STATEMENT			524203.00
OPNING BALANCE AS PER CASH BOOK			524203.00
DIFFERENCE			0.00

# BANK RECONCILIATION STATEMENT

STATE BANK OF INDIA [30279854532]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			13832.00
Add: Amount recorded in cash book but not recorded in bank book	27.03.2020	111.00	111.00
Less: Amount credited by bank but not recorded in cash book	25.06.2019	13597.00	13597.00
BALANCE			346.00
CLOSING BALANCE AS PER CASH BOOK			346.00
DIFFERENCE			0.00
OPNING BALANCE AS PER BANK STATEMENT			2552209.00
OPNING BALANCE AS PER CASH BOOK			2552209.00
DIFFERENCE			0.00



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# BANK RECONCILIATION STATEMENT

STATE BANK OF INDIA [33416771853]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			40933.00
Less: Amount credited by bank but not recorded in cash book	25.06.2019	349.00	674.00
	25.06.2019	325.00	
BALANCE			40259.00
CLOSING BALANCE AS PER CASH BOOK			40259.00
DIFFERENCE			0.00
OPNING BALANCE AS PER BANK STATEMENT			39571.00
OPNING BALANCE AS PER CASH BOOK			39571.00
DIFFERENCE			0.00

# BANK RECONCILIATION STATEMENT

STATE BANK OF INDIA [33723640627]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			2600948.60
Less: Amount debited in cash book but not recorded in bank book	25.06.2019	19162.00	19162.00
Add: Amount debited in bank book but not recorded in cash book	13.05.2019	1554284.50	2144901.40
	13.05.2019	50005.90	
	27.12.2019	540611.00	
Add: Amount debited in cash book but not recorded in bank book	11.06.2019	2933000.00	2933000.00
BALANCE			7659688.00
CLOSING BALANCE AS PER CASH BOOK			4706501.00
DIFFERENCE			2953187.00
OPNING BALANCE AS PER BANK STATEMENT			3011127.00
OPNING BALANCE AS PER CASH BOOK			57940.00
OPENING DIFFERENCE			2953187.00



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# BANK RECONCILIATION STATEMENT

STATE BANK OF INDIA [10778784950]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			10101022.10
Less: Amount debited in cash book but not recorded in bank book	08.04.2019	1600.00	3189535.00
	12.04.2019	3562.00	
	15.04.2019	1586.00	
	08.05.2019	23398.00	
	09.05.2019	1988.00	
	11.06.2019	1554255.00	
	11.06.2019	50000.00	
	27.08.2019	1096.00	
	27.08.2019	1096.00	
	27.08.2019	1096.00	
	27.08.2019	2100.00	
	29.08.2019	94752.00	
	19.09.2019	15000.00	
	26.09.2019	400000.00	
	26.09.2019	500.00	
	26.09.2019	1600.00	
	08.10.2019	1400.00	
	16.10.2019	171151.00	
	17.10.2019	7398.00	
	25.10.2019	6302.00	
	25.10.2019	6850.00	
	28.10.2019	64606.00	
	04.12.2019	43200.00	
	31.12.2019	540611.00	
	05.02.2020	1405.00	
	20.02.2020	181285.00	
	30.03.2020	7398.00	
	30.03.2020	4300.00	
Add: Amount debited in bank book but not recorded in cash book	02.04.2019	37823.36	2914777.90
	26.04.2019	15856.00	
	09.05.2019	22464.36	
	09.05.2019	62824.36	
	15.05.2019	2998.82	
	18.06.2019	9800.00	
	16.08.2019	1644.00	
	29.08.2019	94752.00	
	03.09.2019	4932.00	
	06.09.2019	2100.00	
	18.06.2019	2965.00	
	26.06.2019	1500.00	
	04.10.2019	4800.00	
	04.10.2019	176576.00	
	04.10.2019	185702.00	

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04.10.2019	173774.00
04.10.2019	185427.00
04.10.2019	180636.00
04.10.2019	177454.00
04.10.2019	174676.00
04.10.2019	179464.00
04.10.2019	3670.00
16.10.2019	38016.00
17.10.2019	6576.00
25.10.2019	3288.00
05.11.2019	380506.00
04.12.2019	42300.00
10.12.2019	3000.00
16.12.2019	177555.00
16.12.2019	191.00
28.12.2019	3250.00
16.01.2020	32132.00
20.02.2020	181285.00
09.03.2020	7124.00
18.03.2020	337716.00

4917150.00

Less: Amount credited by bank but not recorded in cash book

18.05.2019	22142.00
21.05.2019	175.00
27.08.2019	4932.00
30.12.2019	53000.00
31.12.2019	424000.00
10.01.2020	200000.00
13.01.2020	5000.00
13.01.2020	2000.00
01.01.2020	13233.00
03.01.2020	12000.00
06.02.2020	1.00
07.02.2020	3120.00
10.02.2020	3244.00
12.02.2020	13332.00
13.02.2020	2493.00
14.02.2020	840.00
15.02.2020	9000.00
15.02.2020	65000.00
18.02.2020	5594.00
19.02.2020	466000.00
19.02.2020	1500.00
24.02.2020	20216.00
25.02.2020	68.00
02.03.2020	1000.00
02.03.2020	12000.00
13.03.2020	1592130.00
30.03.2020	6000.00
30.03.2020	27000.00
30.03.2020	1952130.00

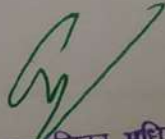
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BALANCE		4909115.00
CLOSING BALANCE AS PER CASH BOOK		4909115.00
DIFFERENCE		0.00
OPNING BALANCE AS PER BANK STATEMENT		7318341.00
OPNING BALANCE AS PER CASH BOOK		7318341.00
DIFFERENCE		0.00



  
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# BANK RECONCILIATION STATEMENT

STATE BANK OF INDIA [30279891563]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			7172098.94
Add: Amount debited in cash book but not recorded in bank book	24.07.2019	6125.00	111939.00
	30.07.2019	4690.00	
	03.02.2020	18590.00	
	05.02.2020	21175.00	
	06.02.2020	20632.00	
	07.02.2020	11926.00	
	05.03.2020	28801.00	
Less: Amount credited in cash book but not recorded in bank book	29.08.2019	172057.00	172057.00
Less: Amount credited by bank but not recorded in cash book	17.05.2019	8379.00	175112.22
	27.05.2019	25000.00	
	25.06.2019	62410.00	
	14.08.2019	2.00	
	05.11.2019	9.81	
	18.12.2019	1100.00	
	05.02.2020	1434.00	
	05.02.2020	3117.41	
	05.02.2020	16591.00	
	05.02.2020	1860.00	
	06.02.2020	1992.00	
	06.02.2020	16772.00	
	07.02.2020	240.00	
	07.02.2020	2983.00	
	07.02.2020	3176.00	
	07.02.2020	4087.00	
	07.02.2020	1440.00	
	05.03.2020	24519.00	
Add: Amount debited in bank but not recorded in cash book		1876842.00	2523909.00
		346780.00	
		300287.00	
BALANCE			9460777.72
CLOSING BALANCE AS PER CASH BOOK			9460777.72
DIFFERENCE			0.00
OPNING BALANCE AS PER BANK STATEMENT			7272295.00
OPNING BALANCE AS PER CASH BOOK			7272295.00
DIFFERENCE			0.00



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**BANK RECONCILIATION STATEMENT**  
**PUNJAB NATIONAL BANK [8705000100023165]**  
**AS ON 31st MARCH 2020**

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			3782690.30
Add: Amount debited in bank book but not recorded in Cash book	07.01.2020	17.70	17.70
Less: Amount credited by bank but not recorded in cash book	03.12.2019	32436.00	65155.00
	02.03.2020	32719.00	
Less: Difference in bank statement			64728.00
BALANCE			3652825.00
CLOSING BALANCE AS PER CASH BOOK			3652825.00
DIFFERENCE			0.00
OPNING BALANCE AS PER BANK STATEMENT			3652825.00
OPNING BALANCE AS PER CASH BOOK			3652825.00
DIFFERENCE			0.00

**BANK RECONCILIATION STATEMENT**  
**CENTRAL BANK OF INDIA [3496247985]**  
**AS ON 31st MARCH 2020**

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			8687.55
Add: Amount debited in bank book but not recorded in cash book	28.08.2019	401888.00	402420.45
	31.08.2019	500.00	
	31.08.2019	2.95	
	31.12.2019	29.50	
Less: Amount credited by bank but not recorded in cash book	31.05.2019	127277.00	317126.00
	31.08.2019	126319.00	
	29.02.2020	3406.00	
	30.11.2019	60124.00	
BALANCE			93982.00
CLOSING BALANCE AS PER CASH BOOK			93982.00
DIFFERENCE			0.00
OPNING BALANCE AS PER BANK STATEMENT			12623960.00
OPNING BALANCE AS PER CASH BOOK			12623960.00
DIFFERENCE			0.00



ब्र नगरपालिका अधिकार  
नगर परिषद सिलवानी

# BANK RECONCILIATION STATEMENT

CENTRAL CO-OPERATIVE BANK [165000628465]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			74433.70
Add: Amount debited in bank book but not recorded in cash book	30.06.2019	17.70	70.80
	30.09.2019	17.70	
	31.12.2019	17.70	
	31.03.2020	17.70	
Less: Amount credited by bank but not recorded in cash book	30.09.2019	1436.00	2884.00
	31.12.2019	1448.00	
BALANCE			71620.50
CLOSING BALANCE AS PER CASH BOOK			71620.50
DIFFERENCE			0.00
OPNING BALANCE AS PER BANK STATEMENT			71620.50
OPNING BALANCE AS PER CASH BOOK			71620.50
DIFFERENCE			0.00

# BANK RECONCILIATION STATEMENT

CENTRAL CO-OPERATIVE BANK [165000628512]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			28131.40
Add: Amount debited in bank book but not recorded in cash book	30.06.2019	17.70	70.80
	30.09.2019	17.70	
	31.12.2019	17.70	
	31.03.2020	17.70	
Less: Amount credited by bank but not recorded in cash book	30.09.2019	544.00	1092.00
	29.03.2020	548.00	
BALANCE			27110.20
CLOSING BALANCE AS PER CASH BOOK			27110.20
DIFFERENCE			0.00
OPNING BALANCE AS PER BANK STATEMENT			27110.20
OPNING BALANCE AS PER CASH BOOK			27110.20
DIFFERENCE			0.00



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# BANK RECONCILIATION STATEMENT

CENTRAL CO-OPERATIVE BANK [165000628501]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			12429.40
Add: Amount debited in bank book but not recorded in cash book	30.06.2019	17.70	70.80
	30.09.2019	17.70	
	31.12.2019	17.70	
	31.03.2020	17.70	
Less: Amount credited by bank but not recorded in cash book	30.09.2019	241.00	483.00
	29.03.2020	242.00	
BALANCE			12017.20
CLOSING BALANCE AS PER CASH BOOK			12017.20
DIFFERENCE			0.00
OPNING BALANCE AS PER BANK STATEMENT			12017.20
OPNING BALANCE AS PER CASH BOOK			12017.20
DIFFERENCE			0.00

# BANK RECONCILIATION STATEMENT

ICICI BANK [365201004552]

AS ON 31st MARCH 2020

PARTICULARS	DATE	AMOUNT (in Rs.)	
Closing Balance as per Bank statement			2328775.00
Add: Amount debited in bank book but not recorded in cash book	29.06.2019	19410.00	39640.00
	30.09.2019	20230.00	
BALANCE			2368415.00
CLOSING BALANCE AS PER CASH BOOK			2249081.00
DIFFERENCE			119334.00
OPNING BALANCE AS PER BANK STATEMENT			2249081.00
OPNING BALANCE AS PER CASH BOOK			2249081.00
DIFFERENCE			0.00



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